

Witness Name: **Julie Norgrove**

Statement no: **First**

Exhibit: **JN2**

Date: 29 February 2012

THE LEVESON INQUIRY

Exhibit JN2 to the
Witness Statement of **Julie Norgrove**

Corporate Governance Committee

The Committee is responsible for enhancing public trust and confidence in the governance of the MPA and the MPS, which is achieved by:

- providing independent assurance on the adequacy of the risk management framework and the internal control environment
- independent scrutiny of the organisation's financial and non-financial performance to the extent that it affects the MPA and MPS exposure to risks and weakens the control environment
- overseeing the financial reporting process

Internal Control Environment

1. To satisfy itself as to the effectiveness of the internal control system in operation within the MPA and MPS.
2. To consider and approve an annual governance statement for publication with the Authority's annual accounts, together with associated action plans for addressing areas of improvement.

Internal Audit

3. To advise the Authority on the appropriate arrangements for internal audit and approve the MPA Internal Audit Strategy
4. To approve the Internal Audit Annual Programme
5. To oversee the provision of an adequate and effective internal audit; to receive progress reports on the internal audit work plan and to ensure appropriate action is taken, particularly in areas of high risk.
6. To consider the Director of Internal Audit's Annual Report and annual opinion on the internal control environment; ensuring appropriate action is taken to address any areas for improvement.
7. To 7. To review the Authority's policies on fraud, irregularity and corruption and to monitor the effectiveness of such policies.

External Audit

8. To advise the Authority on the appointment of external auditors.
9. To approve external audit programme and associated fees.
10. To review the external auditor's Annual Governance Report and any other reports and to report on these to the Authority as appropriate, including the implementation of agreed recommendations.
11. To review the Authority's annual accounts and to make recommendations as appropriate to the Authority.
12. To consider significant accounting policies and any changes to them.
13. Co13. Contribute to the MPA's statutory duty to monitor MPS compliance with the Human Rights Act 1998

Inspection

14. To consider HMIC and any internal inspection report that may highlight MPA or MPS exposure to risks which may lead to weakening the control environment.

Corporate Risk Management

15. To consider the financial risks to which the Authority is exposed and to approve measures to reduce or eliminate them or to insure against them.

16. To approve the corporate risk management strategy and framework; ensuring that appropriate systems are in place for assessing and managing key risks to the Authority and the Service.

17. To consider proposed corporate programmes of risk management activity and receive reports monitoring progress, including business continuity and disaster recovery.

Safety and Health and Occupational Health

18. To agree the MPS priorities for safety and health and its strategy.

19. Oversight of the MPS's occupational health strategies and their relationship with safety and health issues.

20. To satisfy itself, on behalf of the MPA, that the MPS discharges its legal duties in relation to health and safety matters with particular regard to the safety, health and welfare of police officers and police staff, people in the care and custody of the MPS, and all members of the public on police premises or property.

21. To satisfy itself, on behalf of the MPA, that the MPS and MPA has in place appropriate health and safety, management systems, arrangements and procedures both to meet legal requirements and to assess and control risks and if required to report annually to the full Authority on performance and compliance.

22. To review, and exceptionally to request, the carrying out of audits and reviews of health and safety management systems, policies, arrangements and procedures, as necessary, and to review progress with the implementation of recommendations arising from such audits.

23. To provide a conduit for the expression of health and safety concerns.

24. An annual report shall be submitted to the Corporate Governance Committee on the operation of the urgency procedure