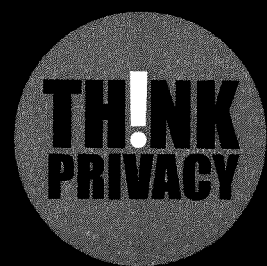


**DO YOU
REALLY KNOW
WHO YOUR
DATA IS BEING
SHARED WITH?**

If you send data, who's receiving it?

If you post confidential or sensitive data on a social media network, however innocently, you can never be sure who will see that information. News travels fast, don't be the cause of a leak or security breach. That would be bad news for your supporters and employees.



**I CAN
READ YOUR
SMART DEVICE**

Are you data privacy aware?

Your responsibility to protect your supporters and employees does not stop when you leave the office. So, when you're out and about never work on sensitive or confidential information. Don't take the risk, you never know who is looking over your shoulder.



YOU CAN'T UNSEND DATA

Do you really know what you're emailing?

Before you hit 'Send' on your email make sure you look through the email chain for any sensitive information including previous recipients and attachments. Make sure you know who you are sending it to and who's in the loop, 'Reply all' can often send the wrong information to the wrong person. Remember, you can't unsend data!

