

Lesson Plan

TDP 3

Lesson Title Session 3 Disqualified Driver Reports	Duration 2 hrs
Trainer ANGLA HUNT	Group Potential PNC Names Update Staff (RMU ONLY)
Aim To allow the student to create, amend and delete disqualified driver reports	
Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Explain and describe the force responsibilities in relation to disqualified driver reports on PNC 2. List and describe the different types of disqualified driver reports 3. Explain and describe the appeals procedure for disqualified drivers 4. Explain and demonstrate the creation of disqualified driver reports 5. Explain and demonstrate the amendment of disqualified driver report 6. Explain and demonstrate the deletion of disqualified driver report <p>AF1 – Ensure own actions reduce risks to health and safety (applicable to intro) AF3 – Promote a health and safety culture within workplace (applicable to intro) 3C1 - Support the use of information technology 2A1 - Gather and submit information that has the potential to support policing objectives ZA2 – Research, prepare & supply information ZH2 – Enter and find data using a computer</p>	
Time	Content, including teaching methods, audio visual aids used and resources needed.
	Resources: 8 Computers Overhead Projector White Board Whiteboard Markers PNC Manuals PNC Handouts PNC Exercise Folders Misc 142 (8) Transaction Code/Paging Handout (8) Pens/Pencils

2 mins	<p>MASLOW – Welfare and removal of blocks to learning</p> <ul style="list-style-type: none">• Environmental check (heating/lighting etc)• Meet and greet and any other formal introductions• Administration including Fitness to Train Declaration*• Domestic Arrangements – breaks; location of facilities etc*• General Health and Safety and Safety Briefing (if relevant)*• Relevant Instructions e.g. mobile phones/questioning strategy*• Encouragement to share experiences appropriately/participation
5 mins	<p>GESTALT – Overview of what is to come in session</p> <ul style="list-style-type: none">• Outline aims and objectives• Outline learning strategies/assessment method

