

Lesson Title: Introduction DMS for Supervisors	Duration: 30 mins
Trainer: Angela Hunt	Group: All Beat, Core, CID and Police Staff Supervision
Written by: ANGELA HUNT	
Date Written: SEPTEMBER 2008	
Aim: To provide the learners with the necessary information to re-enforce safety considerations of the venue, the participants and to set the ground rules for the learning environment	
Objectives: By the end of the Session delegates will be able to 1. Identify procedures and protocols concerning health and safety	
Legislation: This session refers to Data Protection Act 1998 Computer Misuse Act 1990	
National Occupational Standards (NOS) supported with lesson Unit 3C1 Support the use of information technology (CFA213) Unit 3B1 Receive, transmit, store and retrieve information	
Methodology to include: 1. Resources needed 2. Sources of Research 3. Training Method 4. Diversity/Community considerations	

Time	Content, including teaching methods, audio visual aids used and resources needed.