Lesson Plan   **TDP 3**

Lesson Title	Duration
Session 2 – Searching VA	12 Mins
Trainer

IT Trainers | Group
All operational Police Officers |

Aim: Students will be able to access the system to search the Vulnerable Adults database

| Objectives - By the end of the session, students will be able to:

1. Search Sleuth VA database for Vulnerable Adults

AF1 – Ensure own actions reduce risks to health and safety (applicable to intro)
AF3 – Promote a health and safety culture within workplace (applicable to intro)
3C1 - Support the use of information technology
2A1 - Gather and submit information that has the potential to support policing objectives
ZA2 – Research, prepare & supply information
ZH2 – Enter and find data using a computer |
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Time	Content, including teaching methods, audio visual aids used and resources needed.
	Resources:
Overhead Projector
Projector Screen
White Board Pens
User Guides
Exercise Cards

Students Computers

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| 2 mins | **MASLOW – Welfare and removal of blocks to learning**
• Environmental check (heating/lighting etc)
• Meet and greet and any other formal introductions
• Administration including Fitness to Train Declaration*
• Domestic Arrangements – breaks; location of facilities etc*
• General Health and Safety and Safety Briefing (if relevant)*
• Relevant Instructions e.g. mobile phones/questioning strategy*
• Encouragement to share experiences appropriately/participation |

5 mins	**GESTALT – Overview of what is to come in session** • Outline aims and objectives • Outline learning strategies/assessment method

(Continue overleaf if necessary)

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