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Lesson Plan

TDP 3

Lesson Title Session 4 – PROCESS INTELLIGENCE	Duration
Trainer IT TRAINER	Group DMU STAFF
Aim To process Intelligence Reports	
Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Access the process queue within Intel2 2. Attach a Nominal to a Intelligence Report 3. Create both a person and geographical Nominal Profile 4. Link Nominal Associations 5. Attach a Vehicle to a Intelligence report 6. Complete an ANPR report 7. Key Word a Intelligence Report 8. View, amend and create a Risk Assessment 9. Delete Duplicate Nominals 10. Complete the MOPI assessment on a Nominal 11. Process an Intelligence Report to more than one area within the constabulary <p> AF1 – Ensure own actions reduce risks to health and safety (applicable to intro) AF3 – Promote a health and safety culture within workplace (applicable to intro) 3C1 - Support the use of information technology 2A1 - Gather and submit information that has the potential to support policing objectives ZA2 – Research, prepare & supply information ZH2 – Enter and find data using a computer </p>	
Time	Content, including teaching methods, audio visual aids used and resources needed.
2 mins	Resources: Overhead Projector Projector Screen White Board Pens User Guides Exercise Cards MASLOW – Welfare and removal of blocks to learning <ul style="list-style-type: none"> • Environmental check (heating/lighting etc) • Meet and greet and any other formal introductions

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5 mins	<ul style="list-style-type: none">• Administration including Fitness to Train Declaration*• Domestic Arrangements – breaks; location of facilities etc*• General Health and Safety and Safety Briefing (if relevant)*• Relevant Instructions e.g. mobile phones/questioning strategy*• Encouragement to share experiences appropriately/participation <p>GESTALT – Overview of what is to come in session</p>

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