

NOT PROTECTIVELY MARKED

Lesson Plan

TDP 3

Lesson Title	Duration
Session 8 Arrest Summons	72 mins
Trainer PNC Trainer	Group Potential PNC Enquiry operators
Aim To give the student the ability to interpret the A/S, IP and DH pages of the PNC Names application and understand the contents of the BC page	
Objectives - By the end of the session, students will be able to: <ol style="list-style-type: none"> 1. Students will recognise the processes involved within the basic British Judicial System 2. Students will explain the initial process stage (CARS) for person to be entered onto the Names application 3. Students will describe and identify the contents of an Arrest/Remand History Page 4. Students will describe and identify the contents of the Impending Prosecutions page within Names records <p> AF1 – Ensure own actions reduce risks to health and safety (applicable to intro) AF3 – Promote a health and safety culture within workplace (applicable to intro) 3C1 - Support the use of information technology 2A1 - Gather and submit information that has the potential to support policing objectives ZA2 – Research, prepare & supply information ZH2 – Enter and find data using a computer </p>	
Time	Content, including teaching methods, audio visual aids used and resources needed.
	Resources: 8 Computers Overhead Projector White Board Whiteboard Markers PNC Manuals PNC Handouts PNC Exercise Folders Misc 142 Transaction Code/Paging Handout Pens/Pencils

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

2 mins	<p>MASLOW – Welfare and removal of blocks to learning</p> <ul style="list-style-type: none">• Environmental check (heating/lighting etc)• Meet and greet and any other formal introductions• Administration including Fitness to Train Declaration*• Domestic Arrangements – breaks; location of facilities etc*• General Health and Safety and Safety Briefing (if relevant)*• Relevant Instructions e.g. mobile phones/questioning strategy*• Encouragement to share experiences appropriately/participation
5 mins	<p>GESTALT – Overview of what is to come in session</p> <ul style="list-style-type: none">• Outline aims and objectives• Outline learning strategies/assessment method

NOT PROTECTIVELY MARKED



NOT PROTECTIVELY MARKED