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Lesson Plan

TDP 3

Lesson Title Session 1 Introduction	Duration 12 mins
Trainer Angela Hunt	Group Potential VODS operators
Aim To welcome and introduce learners to the course and ensure that they are familiar with the local procedures in relation to health and safety and general housekeeping rules	
Objectives - By the end of the session, students will be able to: <ul style="list-style-type: none"> • Follow the local emergency procedures and identify evacuation assembly points • Understand the course content and the assessment process AF1 – Ensure own actions reduce risks to health and safety (applicable to intro) AF3 – Promote a health and safety culture within workplace (applicable to intro) 3C1 - Support the use of information technology 2A1 - Gather and submit information that has the potential to support policing objectives ZA2 – Research, prepare & supply information ZH2 – Enter and find data using a computer	
Time	Content, including teaching methods, audio visual aids used and resources needed.
	Resources: Resources: 8 Computers Overhead Projector Interactive White Board White board Markers User guides Exercise Booklets Notebooks Pens

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Session 1 Introduction- Group Potential VODS operators(2).doc
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2 mins	<p>VODS Handouts (box)</p> <p>MASLOW – Welfare and removal of blocks to learning</p> <ul style="list-style-type: none">• Environmental check (heating/lighting etc)• Meet and greet and any other formal introductions• Administration including Fitness to Train Declaration*• Domestic Arrangements – breaks; location of facilities etc*• General Health and Safety and Safety Briefing (if relevant)*• Relevant Instructions e.g. mobile phones/questioning strategy*• Encouragement to share experiences appropriately/participation <p>GESTALT – Overview of what is to come in session</p> <ul style="list-style-type: none">• Outline aims and objectives• Outline learning strategies/assessment method
5 mins	
5 mins	

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