

[Gateway home](#)

[Text only](#)



Search

# Compliance Manager

## Programme Content Management System

[Main Menu](#) [Using the Database](#) [Guidance Notes](#) [Create New Form](#) [Complete Form from Existing Form](#) [Search Schedule](#) [Search Forms](#)

### BBC Television Compliance Form - Create New Programme



Programme title: \*

Working title:

Ep / sub title:

\* Indicates mandatory entry

**TX Details (if known)**      dd/mm/yyyy      hh:mm      Prog. UID(s)\*      Suffix:

Channel:  Tx Date:  Tx Time:

**Repeats within 1 month of above TX date (if known)**

Channel:  Tx Date:  Tx Time:

Channel:  Tx Date:  Tx Time:

Channel:  Tx Date:  Tx Time:

**Commissioned for:**  
 Pre-watershed: \*   
 Post-watershed:

Genre and programme summary

BBC Executive Producer

Complaints history

**Provide details in the box below (including the BBC complaints ref. no.) if there has been a serious complaint about this programme which may affect its compliance status if repeated. OTHERWISE LEAVE BLANK.**

Time Code / Notes

#### Compliance Questions\*

<b>1 - LEGAL ISSUES</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>STRONG LANGUAGE / GESTURES</b>	
2 - Strong, most offensive	<input type="checkbox"/> Yes <input type="checkbox"/> No
3 - Any other which may offend	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>SEX</b>	
4 - Sexual content	<input type="checkbox"/> Yes <input type="checkbox"/> No
5 - Sexual innuendo / reference	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>6 - Nudity</b>	
<b>VIOLENCE</b>	
7 - Real life	<input type="checkbox"/> Yes <input type="checkbox"/> No
8 - Fictional	<input type="checkbox"/> Yes <input type="checkbox"/> No
9 - Involving children	<input type="checkbox"/> Yes <input type="checkbox"/> No
10 - Sexual violence	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>IMITATIVE BEHAVIOUR</b>	
11 - Drug / solvent abuse	<input type="checkbox"/> Yes <input type="checkbox"/> No
12 - Suicide / eating disorders / self harm / hanging	<input type="checkbox"/> Yes <input type="checkbox"/> No
13 - Other potentially dangerous behaviour	<input type="checkbox"/> Yes <input type="checkbox"/> No
14 - Use of alcohol / smoking	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>PORTRAYAL</b>	
15 - Disabilities / religious / minorities	<input type="checkbox"/> Yes <input type="checkbox"/> No
16 - Cultural sensitivities	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>DISTURBING CONTENT</b>	
17 - Disturbing images / sounds	<input type="checkbox"/> Yes <input type="checkbox"/> No

	18 - Disasters / accidents / kidnappings / terrorist acts	<input type="radio"/> Yes <input type="radio"/> No
	19 - Exorcism / occult / paranormal / horror	<input type="radio"/> Yes <input type="radio"/> No
	<b>IMPARTIALITY AND DIVERSITY OF OPINION</b>	
	20 - Personal view / authored	<input type="radio"/> Yes <input type="radio"/> No
	21 - Major controversial subjects / issues	<input type="radio"/> Yes <input type="radio"/> No
	22 - Does it require <i>additional programming</i> ?	<input type="radio"/> Yes <input type="radio"/> No
	<b>ACCURACY</b>	
	23 - Reconstructions	<input type="radio"/> Yes <input type="radio"/> No
	24 - Anonymity issues	<input type="radio"/> Yes <input type="radio"/> No
	<b>FAIRNESS AND ACCURACY IN DRAMA</b>	
	25 - Portrayal of real people in drama	<input type="radio"/> Yes <input type="radio"/> No
	<b>PRIVACY</b>	
	26 - Secret Recording / webcam / CCTV	<input type="radio"/> Yes <input type="radio"/> No
	27 - Footage of suffering and distress	<input type="radio"/> Yes <input type="radio"/> No
	28 - Door-stepping	<input type="radio"/> Yes <input type="radio"/> No
	<b>CRIME AND ANTISOCIAL BEHAVIOUR</b>	
	29 - Interviews with criminals	<input type="radio"/> Yes <input type="radio"/> No
	30 - Demonstration of illegal activity	<input type="radio"/> Yes <input type="radio"/> No
	<b>EDITORIAL INTEGRITY AND INDEPENDENCE</b>	
	31 - Commercial, sponsor or brand references	<input type="radio"/> Yes <input type="radio"/> No
	32 - Branded products featured	<input type="radio"/> Yes <input type="radio"/> No
	33 - Conflicts of interest: Presenters / guests / production team	<input type="radio"/> Yes <input type="radio"/> No
	<b>POLITICS</b>	
	34 - Opinion polls / surveys	<input type="radio"/> Yes <input type="radio"/> No
	35 - Interview / appearance of party leaders	<input type="radio"/> Yes <input type="radio"/> No
	36 - If yes to 34 or 35, referred to Chief Political Adviser ?	<input type="radio"/> Yes <input type="radio"/> No
	<b>OTHER ISSUES AFFECTING TRANSMISSION</b>	
	37 - Public figures - as contributors	<input type="radio"/> Yes <input type="radio"/> No
	38 - Public figures - reference to	<input type="radio"/> Yes <input type="radio"/> No
	39 - Sensitive content issues	<input type="radio"/> Yes <input type="radio"/> No
	40 - Any restriction on re-use ?	<input type="radio"/> Yes <input type="radio"/> No
	41 - Flashing lights / Strobing effects which have failed TX review	<input type="radio"/> Yes <input type="radio"/> No
	<b>INTERACTIVITY</b>	
	42 - Competitions	<input type="radio"/> Yes <input type="radio"/> No
	43 - Audience Voting	<input type="radio"/> Yes <input type="radio"/> No
	44 - BBC Awards	<input type="radio"/> Yes <input type="radio"/> No
	45 - Premium Rate Telephony	<input type="radio"/> Yes <input type="radio"/> No
	46 - Non-Premium Rate Telephony	<input type="radio"/> Yes <input type="radio"/> No
	47 - If YES to 42-46, has the correct Interactivity Approval Form been authorised by the relevant Controller?	<input type="radio"/> Yes <input type="radio"/> No

Content announcement required:  Approved by:

Suggested wording:

Does programme include:

Telephone number:  Website / email / postal address:  Programme-related interactive site:

**Additional Transmission Recommendation(s)**

If programme includes content about politics; is it appropriate to tx during an election campaign? Give details in the box below.

Other considerations e.g. note if the programme includes violence / offensive language or other strong material in the first ten minutes.

**Advice / Approvals / Referrals (in some cases these are MANDATORY):**

All mandatory referrals are summarised at the start of each section of the BBC Editorial Guidelines.

Click [here](#) for check list of all mandatory referrals to Director, Editorial Policy & Standards and enter relevant number(s) in the issues box below.

Mandatory referral to Director, Editorial Policy & Standards required? Yes  No  \*

Issue:

Date Approved:

Other referral to Editorial Policy:

Issue:

Name:  Date:

Legal:  *NB do not detail the legal advice given in the box below*

Issue:

Name:  Date:

Head of Dept:

Issue:

Name:  Date:

Channel Controller:

Issue:

Name:  Date:

Production Sign-off	BBC Executive Sign-off
<p>I confirm that I have viewed the programme and the information in this form is full and accurate. The programme has been made and delivered in compliance with the BBC Editorial Guidelines and is suitable for the TX slot(s) stated at the top of this form.</p>	<p>To be completed by the BBC Executive Producer before the programme's first transmission.</p> <p>I confirm I have viewed the programme. It complies with BBC Editorial Guidelines and is suitable for the TX slot(s) stated at the top of this form.</p>
Name: * <input type="text"/>	Name: * <input type="text"/>
Position: <input type="text"/>	Position: <input type="text"/>
Division / Production Company: <input type="text"/>	
Office Phone No / Email Address: <input type="text"/>	Office Phone No / Email Address: <input type="text"/>
Mobile Phone No: <input type="text"/>	Mobile Phone No: <input type="text"/>
Signature (hard copy only) <input type="text"/>	Signature (hard copy only) <input type="text"/>
Date: <input type="text"/>	Date: <input type="text"/>

<input type="checkbox"/> Tick if this programme is suitable for viewing pre-watershed on all linear channels and on Video On Demand services without content "Guidance" labelling.
--

This new form not saved/submitted yet...

Save & Hold	Submit Form	Cancel
-------------	-------------	--------

Produced by: Global Application Management - Siemens IT Solutions & Services  
Website feedback: [Apps-Man\\_Service\\_Support - Siemens](#)  
Release 7.4 Feb 2011