

BBC Vision Compliance Policy

All pre-recorded programmes (in-house and indie) must be fully viewed by the relevant BBC Executive Producer.

All pre-recorded programmes must have a full, signed-off compliance form submitted in the system prior to broadcast. This form must be signed by the BBC Executive Producer. For independent productions the compliance form must be signed by both the independent Executive Producer and the BBC Executive Producer.

Channel planners and schedulers must not transmit a recorded programme which does not have a full, signed-off compliance form submitted in the system.

Any exceptions to this rule must be agreed, in advance and in writing, by Vision's Head of Editorial Standards, Harry Dean. An alternative process for ensuring compliance will then be put in place. (See *Appendix 1: Special Compliance Arrangements for Late Delivery*)

Live programmes must be complied using the Live Compliance guidelines drawn up by Editorial Policy. The Executive Producer for the BBC must be present in the gallery during the transmission of live shows being produced by independent companies.

The 'most offensive' language must be referred to the appropriate Channel Controller in accordance with the guidance on mandatory language referrals. (See *Appendix 2: Process for Mandatory Referral of Most Offensive Language to Channel Controllers*). Language referrals must be made BEFORE the compliance form is submitted.

Notes for clarification

Compliance Checks

On BBC One, BBC Two, BBC Three, BBC Four and BBC HD, compliance forms are checked before every transmission by Channel Compliance Managers in BBC Vision.

The *Children's* scheduling team are responsible for checking the compliance status of all Children's programmes on BBC One, BBC Two, CBeebies and CBBC.

The scheduling teams in Scotland, Wales and Northern Ireland are responsible for checking the compliance status of all programmes in the Nations' variants of BBC One and Two.

Pre-recorded inserts on live shows

All pre-recorded inserts into live shows must be complied under the rules for live compliance. Separate forms for recorded inserts are not required.

Repeats of Live programmes

When a programme which was originally broadcast live is repeated, a compliance form must be submitted for the repeat unless special exemption has been granted on the grounds of 'fast turn-around'.

Repeats

Compliance forms are initially valid for 28 days. After this date, Channel Compliance Managers, working with the Vision Repeats and Re-versioning Unit, assess whether a programme needs to be re-complied or not. This judgement takes into account the programme genre and subject-matter, the repeat TX-slot, information supplied on the original compliance form and known events since it was first broadcast. Where necessary, the original BBC Executive producer is also consulted.

Re-complied repeats can be signed-off by an executive producer or a named compliance expert from the originating commissioning genre or the BBC Vision Repeats and Re-versioning Unit.

Programme Acquisitions

Compliance forms for acquired programmes (including all feature films, acquired series, children's cartoons etc) do not require dual sign-off by an Indie EP and a BBC EP. The signatory must be a recognised BBC editorial figure within the relevant department, with a clear reporting line to a more senior executive.

Sports Programmes

There are special compliance arrangements in BBC Sport which cover fast turn-around recorded programmes. Programmes covered by this category are identified to the Channel Controllers in a weekly e-mail sent by a senior sports executive.

Signed programmes and drama omnibus editions

Signed versions of programmes and drama omnibus editions are covered by the original compliance forms unless the source programmes have been edited significantly ahead of re-broadcast.

Weather

Recorded weather bulletins do not require compliance forms.

Children's

For some very low risk Children's programmes, a compliance exemption certificate confirming the programme's compliance status can be substituted in place of a full TV Compliance Form. These certificates must be signed by Controller, BBC Children's.

Other Points

No on-screen talent or their agent can be the executive producer on a project in which they appear, unless a specific exemption has been agreed with the relevant Genre Commissioning Controller. In those rare cases another executive producer must be responsible for compliance and signing the compliance form at delivery.