

DRAFT

The Rt Hon Tessa Jowell MP
Secretary of State for Culture,
Media and Sport
Department for Culture, Media and Sport
2-4 Cockspur Street
London SW1Y 5DH

BY FASCIMLE & POST:

(One page only)

19th July 2005

Dear Tessa,

I am away at the moment, so please forgive me for dictating this note over the telephone and not signing it personally.

I heard a rumour that the London Olympic decision has necessitated requirements for increased office space by the Organisation Committee.

I believe the Development Office is to be located in the Main Tower at Canary Wharf and wondered if any more space, in the same building, was of any use to help satisfy the Organisation's requirements? The Telegraph occupy 5 floors (the 11th to the 16th inclusive - there is no 13th floor) and is looking for an opportunity to move out. The space is not on the market and is certainly not new, but it would be offered at a refurbished state and at a commercially acceptable price.

Perhaps you could pass this on to whoever may be dealing with this matter and, in the first instance, they could contact me directly, if it is an idea worth pursuing - please let me know.

Kind regards,

Aidan S. Barclay
(Dictated by telephone
and sent in his absence)

The Rt Hon Tessa Jowell MP
Secretary of State for Culture, Media and Sport
Department for Culture, Media and Sport
2-4 Cockspur Street
London SW1Y 5DH

PRIVATE & CONFIDENTIAL
BY HAND

[Redacted]

From: [Redacted]
Sent: 24 November 2006 14:23
To: [Redacted]
Subject: RE: MESSAGE TO TESSA FROM AIDAN BARCLAY

Dear [Redacted]

Tessa would love to accept Aidan's invite however, looking at the diary, I think that the new year would be the best option. Please give me a call sometime to discuss dates.

Many thanks
[Redacted]

[Redacted]
Diary Secretary to Tessa Jowell, Secretary of State
Department for Culture, Media and Sport

[Redacted]

DCMS aims to improve the quality of life for all through cultural and sporting activities, to support the pursuit of excellence and to champion the tourism, creative and leisure industries.

From: [Redacted]
Sent: 20 November 2006 16:14
To: [Redacted]
Subject: MESSAGE TO TESSA FROM AIDAN BARCLAY

Dear Tessa,

Would you like to take up my invitation to visit the new Telegraph newsroom and setup in Victoria?

I suggest a low key affair, I would meet you myself, no reception or photographers.

I think you would need, say 45 minutes, to include a quick walk around, explanation of what we have done and why, a coffee and a quick hello to Murdoch MacLennon and Will Lewis, Managing Director and Editor respectively.

I spoke to your secretary last week regarding a note, hence the email.

If you are under pressure for time, maybe in the New Year, it's up to you.

Kind regards.

Aidan Barclay

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[Redacted]

From: [Redacted]
Sent: 31 January 2007 11:49
To: [Redacted]
Subject: RE: Visit to the Telegraph Newsroom - 11:30am Wednesday 21st February 2007

Postponed

Many thanks

[Redacted]

From: [Redacted]
Sent: 31 January 2007 11:43
To: [Redacted]
Cc: [Redacted]
Subject: Re: Visit to the Telegraph Newsroom - 11:30am Wednesday 21st February 2007

Dear [Redacted]

Further to our telephone conversation this morning, I confirm that Mr. Aidan Barclay is pleased to move the planned visit of The Rt Hon Tessa Jowell to the Telegraph offices at 111 Buckingham Palace Road, London SW1 from 10:00am to 11:30am on Wednesday 21st February 2007.

Nearer the date, perhaps you could kindly let us know if there will be anyone accompanying the Secretary of State on her visit.

I confirm that the attendees from Telegraph Media Group Limited will be:

Murdoch MacLennan (Chief Executive)
Ian MacGregor (Deputy Editor, Telegraph)

Kind regards,

[Redacted]
For and on behalf of
Aidan S. Barclay
Chairman

[Redacted]

Telephone: [Redacted]
Facsimile: [Redacted]
Email: [Redacted]

>>> [Redacted] 01/30 1:41 pm >>>

Dear [Redacted]

Secretary of State has just asked if we could do her visit a bit later at 11:30 instead of 10:00 on 21st Feb?

Failing that I could offer you another date?

Many thanks

[Redacted]

[Redacted]

Diary Secretary to Tessa Jowell, Secretary of State
Department for Culture, Media and Sport

[Redacted]

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[Redacted]

From: [Redacted]
Sent: 02 March 2007 09:22
To: [Redacted]
Subject: Telegraph visit

Hi [Redacted]

Is Mr Barclay better now? Just wondering if we could rearrange the visit for Tessa? How about 20th March at 11:30-12:45?

Thanks

[Redacted]

[Redacted]

Diary Secretary to Tessa Jowell, Secretary of State
Department for Culture, Media and Sport

[Redacted]

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[Redacted]

From: [Redacted]
Sent: 05 March 2007 14:47
To: [Redacted]
Cc: 'Murdoch MacLennan'; [Redacted]
Subject: Re: Telegraph visit

Dear [Redacted]

Further to our telephone conversation this morning, I confirm that **10:30am on Tuesday 17th April 2007** is perfect for The Secretary Of State's visit to the *Telegraph* offices in Victoria and Mr. Aidan Barclay very much looks forward to this.

We will re-confirm all the details nearer the date (which will be exactly the same as last time) and, in the meantime, many thanks for finding another time so swiftly for us.

With kindest regards,

[Redacted]

Postponed

[Redacted]

Telephone: [Redacted]
Facsimile: [Redacted]
Email: [Redacted]

>> [Redacted] 3/02 9:22 am >>>

Hi [Redacted]

Is Mr Barclay better now? Just wondering if we could rearrange the visit for Tessa? How about 20th March at 11:30-12:45?

Thanks
[Redacted]

[Redacted]
Diary Secretary to Tessa Jowell, Secretary of State
Department for Culture, Media and Sport

[Redacted]

DCMS aims to improve the quality of life for all through cultural and sporting activities, to support the pursuit of excellence and to champion the tourism, creative and leisure industries.

[Redacted]

From: Kay Bonham-Carter
Sent: 16 April 2007 15:14
To: 'Murdoch MacLennan'
Cc: [Redacted]
Subject: The Secretary of State tour of Telegraph

For information:

At 10:30am on Tuesday 17th April 2007 - The Secretary of State (The Rt Hon Tessa Jowell MP) will now be bringing her Head of News with her [Redacted] and also, possibly, her Private Secretary [Redacted]

The visit / tour is scheduled in her diary from 10:30am until 11:45am and they will ask for Murdoch MacLennan upon arrival tomorrow morning.

All the best,

[Redacted]

[Redacted]

Telephone: [Redacted]
Facsimile: [Redacted]
Email: [Redacted]

Forwarded MM not well